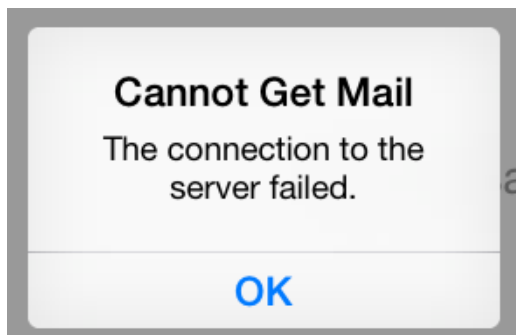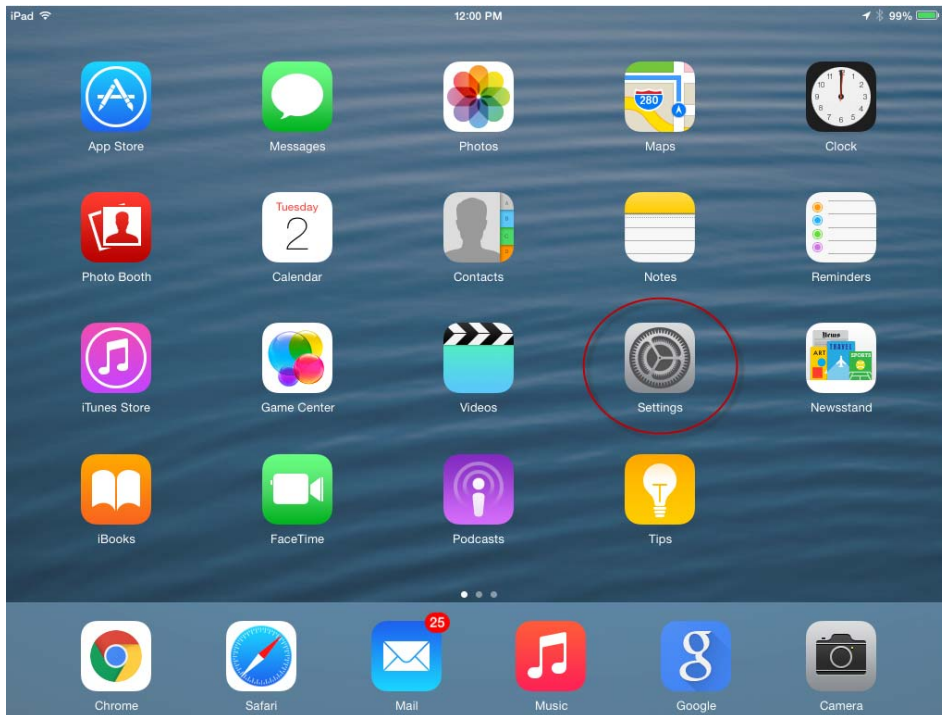# How to change your password for word email on your Apple Smart Device

Some users may receive the following pop-up message on their Apple device after they change their network password.
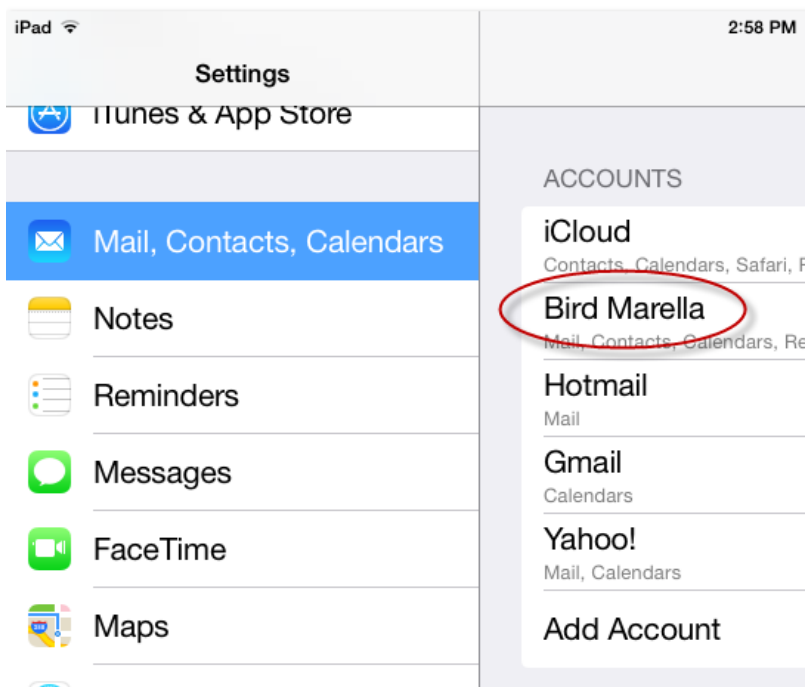

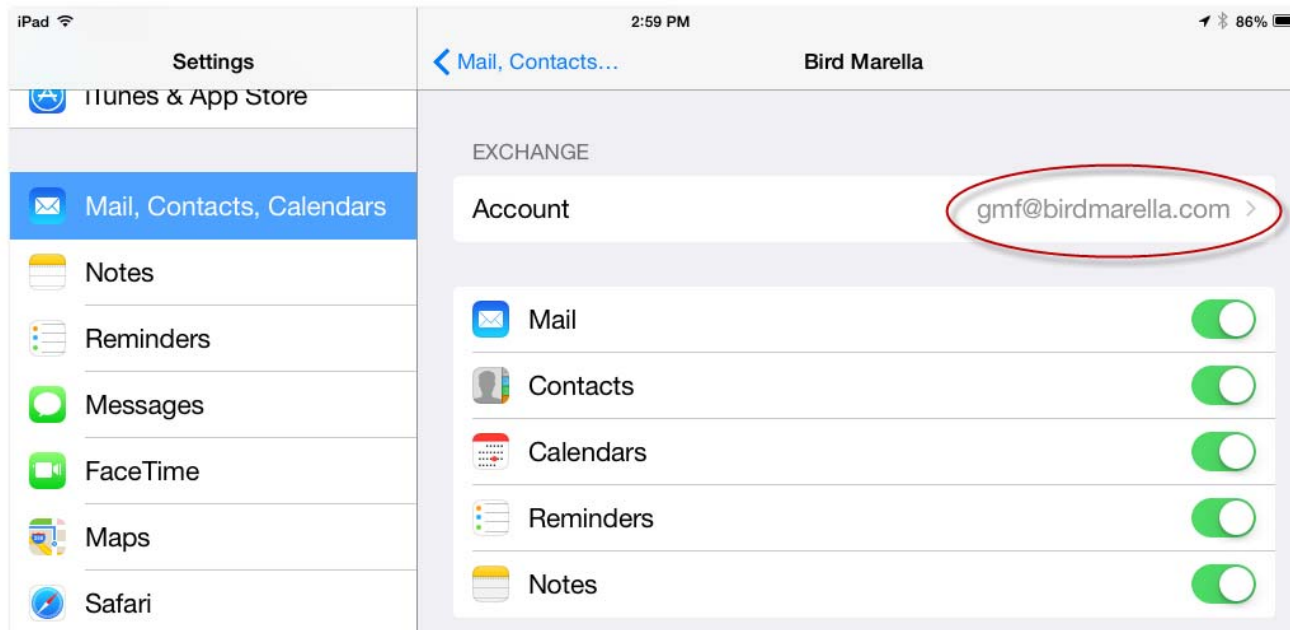Please follow the instructions below to manually change your password.

Click on the "Settings" icon on the iPad or iPhone desktop.

Click on "Mail, Contacts, Calendars" then click on the email account you would like to change.

Click on the email address of the account.

Type in new password and click "Done."